



To: Dispatch Team

Date: September 8, 2017

From: Michael Roth & Scott Brewer

RE: Go Sheets and Extending Drivers

Effective this coming Monday 9/11/2017, we have added a column to the GO Sheet that will need to be marked by the morning dispatch team if the driver stayed over in the morning.

To clarify, If the driver takes a 10-100 at the end of his/her shift that does not qualify as being held over. As you know, traffic conditions can also affect the driver's ability to return back to base. If they get back late mark them as staying over.

This will assist the afternoon dispatchers, so that they can see on the go sheet if a morning driver stayed over to assist.

There also seems to be concern over extending drivers. As of this moment Dispatch will not be responsible to hold a driver until first asking over the radio if anyone could assist with getting trips. Most of you do this already, and many drivers have complimented those the dispatch team.

The Dispatch team will no longer be able to hold a driver over there end time, unless approved by Scott or myself and only after asking if drivers would be asked to stay over.

Should you have any questions you can see myself or your Scott Brewer.

Thanks,
Mike Roth

Michael L. Roth

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